

LINCOLN CITY COUNCIL
Meeting Minutes
March 7, 2017

The regular meeting of the Lincoln city council was called to order by Mayor Gerarld Wise at 7:03 pm, at the Lincoln Community Center, 74 Santee Road, Lincoln, ND. Members Present: Volk, Fischer and Daly.

Mayor calls to order.

Agenda approval

Motion by Volk to approve agenda
Seconded by Fischer
Motion carried

Approval of Minutes

Motion by Volk to approve November 3, 2016 minutes
Seconded Fischer
Motion carried

Motion by Volk to approve November 30, 2016 minutes
Seconded by Fischer
Motion carried

Motion by Volk to approve December 8, 2016 minutes
Seconded by Fischer
Motion carried

Motion by Volk to approve December 21, 2016 minutes
Seconded by Fischer
Motion carried

Motion by Fischer to approve January 5, 2017 minutes
Seconded by Fischer
Motion carried

Motion by Volk to table February 9, 2017 minutes
Seconded by Daly
Motion carried

S.E.H. Report

Mike Hinshaw attended the February Lincoln Park Board meeting to discuss Millennium Park and the location of trees around the Gazebo. He will meet with Guthmiller on March 23rd to discuss finalization of the project. Weather depending the last pieces of the project can be completed and seeding can begin at that point. Mike presented an Agreement for Professional Services for Lincoln Comprehensive Plan. If signed today they will begin working on Comprehensive Plan April 15th.

Motion by Fischer to approve start of Comprehensive Plan
Seconded by Volk
Motion carried

Mike presented another Agreement for Professional Services for Preliminary Engineering Report on Lincoln Lagoon Improvement/Rehabilitation or Replacement. Agreement is set up on hourly basis. Need flow monitoring for an entire year. Volk stated they budgeted \$150,000.00 for lagoon repairs.

Motion by Volk to approve start of Preliminary Report on Lagoon Improvement/Rehabilitation or Replacement
Seconded by Fischer
Motion carried

Revision of Planning & Zoning Commission Term Limits

Motion by Volk to table
Seconded by Daly
Motion carried

Special Election

Daly stated we need a special election to vote on a sales tax. We can't wait another year to do this. There is information on file about special elections with rules and regulations in the Auditor's office. Volk suggested Shawn and Daly research the rules and regulations on having a special election. We can have a special election at any time.

Annexation/ETA

Fischer stated city needs tax base and we should annex as much as we can. We would need to create letter to send out. Justin stated if three quarters the people agree to be annexed city can proceed with the annexation. Volk suggested creating an annexation committee. If we annex, we may need to get additional police officers. Fischer stated people within 200 feet can hook up to the city based on city ordinance. Mayor would like to find out how people feel about annexation. Shawn and Sarah to come up with annexation letter.

Garbage/Curbside Recycling/Recycling Trailers

Justin Hagel stated Waste Management has exclusivity in our contract. This means we can't bring another company in to just do curbside recycling. Our contract doesn't expire until October 31, 2017. We are required to give at least 60 day notice to terminate contract or it rolls over for additional three years.

Motion by Volk to terminate contract and send letter to Waste Management
Seconded by Fischer
Motion carried

Roll Call Vote
Fischer – Aye
Daly – Aye
Volk – Aye

Daly requested the recycling trailers be pulled due to abuse. Our public works people need to climb in them and sort garbage. Plus, it's costing the city \$20,000.00 per year to dump them in the land fill. Rob Dickson stated the trailers are the city's property and can be sold.

Special Permits/License

Terry Hepper Cancer Benefit – Local Charity Permit
Motion by Volk to approve Terry Hepper Cancer Benefit Local Charity Permit
Seconded by Fischer
Motion carried

South 40 Event – Retail Alcohol License
Motion by Fischer to approve Retail Alcohol License
Seconded by Volk
Motion carried

South 40 Event – Special Use Permit
Motion by Volk to approve Special Use Permit
Motion carried

Executive Session to Discuss Lincoln Land Development Litigation

Began at 7:57 PM
Adjourned at 8:50 PM

Auditor Report and Budget Update

Shawn Surface - As of 2/28/17 our bank account balance was \$4,241,765.70. For January and February, The Burleigh County tax deposits, State Treasurer state aid deposits, State Treasurer Highway deposits and Special Assessment have been coded to the correct revenue accounts. The use of the miscellaneous income and expense accounts have been eliminated. All revenue and expenses should fall into the one category already listed in our chart of accounts.

At the last council meeting in February, I presented some of the revenue and expense posting errors I found in fiscal year 2016. During February, I dug back into fiscal year 2015 and found many of the same errors where revenues and expenses were not posted to the correct accounts.

I have determined the fund balances will not be fixed overnight and will proceed to wrap up accounting for October 2016 to February 2017 bank statements. After all bank statements are reconciled to date, I will go back and start documenting the revenue and expense accounts that need adjustments for 2015 and 2016.

Portfolios

Volk – Shawn if off 90-day probationary period and recommends a \$.50 raise.

Motion by Volk to give Shawn Surface \$.50 raise

Seconded by Fischer

Motion carried

Travis Jon has his annual evaluation, he is eligible up to 5% raise. Volk suggested a 2% cost of living raise with 1% performance raise. He will have 90 days to earn additional 2% raise.

Motion by Volk for 3% raise for Travis Jons

Seconded by Fischer

Motion carried

Volk stated we need time clock for time tracking which is required by law.

Gibbs – February 2017 Arrest/Charge Date – 6 driving while suspended/revoked, 7 possession of drug paraphernalia, 3 possession of controlled substance, 2 driving under the influence, 7 warrant for arrest, 1 gross sexual imposition (victim under the age of 14 years old), 1 false statement to law enforcement, 1 unlawful use of a driver's license, 1 resisting arrest, 129 log numbers, 79 warning and 146 citations. Volk stated the officers have law enforcement training coming up.

Daly – She has been working with the Park District and feels residents will be happy when park is done. Need to start sending notices for junk in yards. Chief Gibbs stated they are seeing junk cars on private property.

Chief Voigt – Bismarck Rural Fire – 112 calls, 33 call in their jurisdiction of which none from Lincoln, 9 calls for service in the Lincoln city limits, 8% of total calls. Bismarck Rural Fire Annual Meeting is March 16th at 7:30 pm, all are welcome. Rural Fire is looking for part time fire fighters.

Finances

Motion by Volk to pay the bills

Seconded by Fischer

Motion carried

Meeting adjourned at 9:18 pm.

Motion by Volk to adjourn

Seconded by Fischer

Motion carried

Minutes submitted by Deputy Auditor, Sarah Maenza, subject to request and revision of the City Council.