

LINCOLN CITY COUNCIL

Meeting Minutes

December 3, 2015

The regular meeting of the Lincoln city council was called to order by Mayor Gerarld Wise at 7:00 pm, at the Lincoln Community Center, 74 Santee Road, Lincoln, ND. Other Members Present: Volk and Fisher

Approval of minutes for November 5, 2015

Motion by Volk to approve the minutes.

Seconded by Fisher.

Motion carried.

Appointment of P&Z Board member

Motion by Fisher to approve Reuben Panchol.

Seconded by Volk.

Motion carried.

First reading of proposed new alcohol permit

Volk requested a mandatory training for staff. Possibility of adding at a later date.

Motion by Volk to approve the new alcohol permit.

Seconded by Fischer.

Motion carried and Mayor Wise approved.

Burleigh County Inspections

Ray Ziegler stated he is pleased to be coming on board to conduct building inspections. He stated state building code rules and regulations are minimum standards and need to be met. Wants to work with contractors and homeowners and is here to help. He stated Bismarck will continue with inspections until December 31, 2015. Discussion is open on who will finish open permits.

Second reading of lot line ordinance – To amend adjustments, lot splits, and lot combinations

Motion by Volk to approve the lot line ordinance.

Seconded by Fischer.

Motion carried.

Annexation of Mauch Subdivision

Blk 1 Lot 1 as recommended by P&Z

Motion by Volk to approve the annexation.

Seconded by Fischer.

Motion carried.

Appointment of Auditor

Motion by Volk to approve Paula Hunt as Auditor.

Seconded by Fisher.

Motion carried and Mayor Wise appointed.

Park board

Discussion tabled until next city council meeting.

Second reading of alcohol ordinance

Council elected to waive reading.

Motion by Volk to approve alcohol ordinance.

Seconded by Fisher.

Engineering

SEH met with Dan Cox to discuss the park ordinance. They discussed adequate and sufficient land dedicated to citizens as well as options for developers. They discussed what suitable land means. Mayor Wise was concerned about concrete washout landing on park space and it not being available for years. SEH suggested a concept plan meeting before submitting a sketch plat. Market studies will be conducted to move forward. SEH updated their contract with the city.

Security

Mayor Wise discussed the need for security in the city office. He stated that we do not need to acquire 3 bids if it is under \$100,000. Mayor Wise would like to go with the proposal submitted by Don Schuler of Cerberus Security at the October 8 city council meeting.

Vehicle sales

The discussion was in regards to sale of unclaimed vehicles. They will continue to put vehicles on the market. There would be no need for an auction if the vehicle sale is less than \$2500.

Roof for sand

Dickson will check with the ND State Health Dept. to see if a tarp can be used to cover sand since they are wanting to move the city shop.

Presort

Water bills will continue as is in-house using volunteers.

Portfolios

Erv Fisher – Discussed the ditch at Lincoln County Rd.

Tom Volk – Discussed the need for another 4-wheel vehicle. He stated the Crown cannot get around in inclement weather and it gets stuck in snow. Tim with Brady Martz will pull the budget report to see if the monies are there for a new vehicle. Tom would like a separate line item for fines, etc. to help fund items for police dept. Abandoned vehicle notices have been sent out so they can be auctioned.

Mayor Wise – He wants to look at the holiday pay for officers, giving them 8 hrs. holiday pay for non-working holidays. Looking for volunteers for Shriner parade in June. Would like the council's approval to close at noon on December 24 with a full 8 hrs. pay. A preliminary report regarding a payroll audit by Brady Martz on overpaid staff will be made public after we receive a final report. The payroll overpayment will need to be addressed and taken care of.

Toni Zainhofsky's report by Mayor Wise – Mayor Wise is working with Vogel Law on getting notices to persons with excessive junk in their yards. He also stated that a notice should be included in the newsletter. The police chief stated there are 27 homes with vehicles with expired tags. He also stated they are tagging boats, trailers, and campers parked on city streets for longer than 48hrs. Wise also discussed the contractors outside the city not following the SWI plan. SEH will contact them to clean up the site within 14 days. Justin Hagel with Vogel Law suggested a bond amount to charge to have the city clean the site.

Karen Daly – Requested a motion to increase wages for elected officials.

Motion by Fisher to approve wage increase for council members from \$120 to \$160 per month, and increase Mayors wages from \$140 to \$185 per month.

Seconded by Volk.

Motion carried.

Motion to adopt Resolution 2015-3

Motion by Volk to pass resolution changing Planning and Zoning pay to \$70 per month for attending meeting.

Seconded by Fischer.

Motion carried.

Motion to approve finances

Motion by Fisher to approve finances.

Seconded by Volk.

Motion carried.

Meeting adjourned at 8:19pm.

Paula Hunt, City Auditor